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ಪಿಇಎಸ್ ಇನ್‌ಸ್ಟಿಟ್ಯೂಟ್ ಆಫ್ ಅಡ್ವಾನ್ಸ್‌ಡ್ ಮ್ಯಾನೇಜ್‌ಮೆಂಟ್ ಸ್ಟಡೀಸ್  
(ಕರ್ನಾಟಕ ವಿಶ್ವವಿದ್ಯಾಲಯದ ಸಂಯೋಜನೆಯಲ್ಲಿರುವ ಮತ್ತು ಕರ್ನಾಟಕ ಸರ್ಕಾರದ ಮಾನ್ಯತೆ ಪಡೆದಿದೆ)  
ಎಸ್ ಜೆ 206, ಸಾಗರ ರಸ್ತೆ, ಶಿವಮೊಗ್ಗ - 577 204 (ಕರ್ನಾಟಕ)

**PES Institute of Advanced Management Studies**

(Affiliated to Kuvempu University, Recognized by Govt. of Karnataka)

N H-206, Sagar Road, Shivamogga - 577 204 (Karnataka)

## SOP for Synthesis Forum

### Introduction:

Synthesis is a student forum of Department of Commerce and Management of our institution. This forum strives towards the overall development of the students through organizing various activities focusing on creative thinking, to enhance skills of facing the challenges of real world and to helps them to explore the real business scenario. Along with strengthening the academic background of the students, it aims to provoke innovative inquisitive mind of the students. Previously, the activities of Synthesis were conducted under the banner of Kalarava (for BBA students) and Rhythm (for B.Com students). As these nomenclatures were not suitable for the students of Commerce and Management, Synthesis forum has come into existence on during 6<sup>th</sup> of July, 2019 and it comprises of Chairperson, Coordinator, Members, Student President, Student Vice-President and Student Secretary.

Synthesis forum conducts various invited special talks, workshops, industry visits, presentations and innovative inter class competitions to help students in enhancing their creative ability, build skills required to develop prospective career, help them to improve their conceptual application ability and encourages students to participate in various co-curricular activities/ management fests organized by other colleges in and around of Shimoga.

### Objectives:

1. To enhance required skills of students for the competitive world.
2. To develop entrepreneurship skills among students.
3. To improve leadership qualities and communication skills.
4. To conduct events such as intra and inter-college/class competitions to enhance overall development.





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### Composition of the Synthesis Forum for the AY 2020-21:

Sl. No.	Name	Designation	Signature
1.	Dr. K. Sailatha, Principal	Chairperson	K. Sailatha 12/7/2021
3.	Mr. Abhishek S, Assistant Professor	Coordinator	Abhishek S
4.	Dr. Krishna M M, HOD	Member	Krishna M M
5.	Mr. Vinay Kumar K S, Assistant Professor	Member	VKS
6.	Mrs. Ayesha Siddiqua, Assistant Professor	Member	Ayesha Siddiqua
7.	Samantha P R, Final Year M.Com	Student President	Samantha P R
8.	Sushmitha R P, Final Year B.Com	Student Vice-President	Sushmitha R P
89.	Amogha T K, Final Year BBA	Student Secretary	Amogha T K

### Responsibility:

1. Coordinator conducts the meeting for the composition of the committee.
2. Chairperson, Coordinator and members of the forum select the students President, Vice-President and student Secretary.
3. Chairperson, coordinator and members nominate 2 active students from each class for the post of active student members of the forum.
4. Coordinator identifies in house/ external judges to judge various interclass competitions.
5. Maintains the reports and documents of all forum activities.

### Standard Operating Procedure (SOP):

1. Coordinator and students President, Vice-President and Secretary will plan the list of the activities to be conducted in an academic year.
2. Coordinator will take formal permission to execute the plan of activities.
3. Coordinators will notify the activities to the students through the circular and encourages maximum participation in all the activities.
4. Coordinator ensures all the activities should be executed as decided and incorporated in calendar of event of the institution/as decided in the meeting.
5. Coordinator will take feedback of each event organized by the forum to know the quality of the event organized and if required, to enhance the quality of the programmes organized under the forum.

  
Forum Coordinator

  
Principal

Principal

PES Institute of Advanced Management Studies

NH 206, Sagar Road

SHIVAMOGGA-577 204.