



## SOP for SANKALPA Forum

### Introduction:

Sankalpa is a student forum of PG Department of Commerce of our institution. This forum strives towards the overall development of the students through organizing various activities focusing on creative thinking, to enhance skills of facing the challenges of real world and to helps them to explore the real business scenario. Along with strengthening the academic background of the students, it aims to provoke innovative inquisitive mind of the students. Sankalpa forum came into existence during the academic year 2014-15 and it comprises of Chairperson, Coordinator, Members, Student President, Student Vice-President and Student Secretary.

Sankalpa forum conducts various invited special talks, workshops, industry visits, presentations and innovative inter class competitions to help the students in enhancing their creative ability, build skills required to develop prospective career, help them to improve their conceptual application ability and encourages students to participate in various co-curricular activities/ management fests organized by other colleges in and around of Shimoga.

### Objectives.

1. To provide practical exposure to students through guest talk from experts and through industry institute interactions.
2. To prepare the students to participate in conferences and seminars.
3. To support and guide students to take up UGC NET, KSET, IBPS and other competitive exams.
4. To guide and train the students to attend interviews.
5. To provide platform to exhibit students creativity and talents and to improve their soft skills and presentation skills.
6. To inculcate the attitude of social concern through organizing programs like social interaction programs, blood donation camps etc.
7. To have fun and meet each other in a single platform once in a week to exchange their ideas, views thoughts and learning.



**Composition of the SANKALPA Forum for the AY 2020-21:**

Sl. No.	Name	Designation	Signature
1.	Dr. K. Sailatha, Principal	Chairperson	<i>K. Sailatha</i>
2.	Mr. Rudramuni P B Assistant professor	Coordinator	<i>Rudramuni P B</i>
3.	Dr. Dileep Kumar S D, PG Coordinator	Member	<i>Dr. Dileep Kumar S D</i>
4.	Mr. Abhishek S Assistant Professor	Member	<i>Abhishek S</i>
5.	Mrs. Ayesha Siddiqua, Assistant Professor	Member	<i>Ayesha Siddiqua</i>
6.	Rakesh U, Final Year M.Com	Student President	<i>Rakesh U</i>
7.	Suma B Y , Final Year M.Com	Student Vice-President	<i>Suma B.Y</i>
8.	Arpita L, Final Year M.Com	Student Secretary	<i>Arpita L</i>

**Responsibility:**

1. Coordinator conducts the meeting for the composition of the committee.
2. Chairperson, Coordinator and members of the forum select the students President, Vice-Present and student Secretary.
3. Chairperson, coordinator and members nominate 2 active students from each class for the post of active student members of the forum.
4. Coordinator identifies in house/ external judges to judge various interclass competitions.
5. Maintains the reports and documents of all forum activities.





Phone: 8147053084  
8147053085

email : principalams@pestrust.edu.in  
: pesiams@pestrust.edu.in  
Website : pestrust.edu.in/pesiams

ಪಿಇಎಮ್‌ಎಸ್ ಇನ್‌ಸ್ಟಿಟ್ಯೂಟ್ ಆಫ್ ಅಡ್ವಾನ್ಸ್‌ಡ್ ಮ್ಯಾನೇಜ್‌ಮೆಂಟ್ ಸ್ಟಡೀಸ್

(ಒಂದು ವಿಶ್ವವಿದ್ಯಾಲಯದ ಸಂಯೋಜನೆಯಲ್ಲಿರುವ ಮತ್ತು ಕರ್ನಾಟಕ ಸರ್ಕಾರದ ಮಾನ್ಯತೆ ಪಡೆದ  
ಎನ್ ಹೆಚ್ 206, ಸಾಗರ ರಸ್ತೆ, ಶಿವಮೊಗ್ಗ - 577 204 (ಕರ್ನಾಟಕ)

**PES Institute of Advanced Management Studies**

(Affiliated to Kuvempu University, Recognized by Govt. of Karnataka)

N H-206, Sagar Road, Shivamogga - 577 204 (Karnataka)



### Standard Operating Procedure (SOP):

1. Coordinator and students President, Vice-President and Secretary will plan the list of the activities to be conducted in an academic year.
2. Coordinator will take formal permission to execute the plan of activities.
3. Coordinators will notify the activities to the students through the circular and encourages maximum participation in all the activities.
4. Coordinator ensures all the activities should be executed as decided and incorporated in calendar of event of the institution/as decided in the meeting.
5. Coordinator will take feedback of each event organized by the forum to know the quality of the event organized and if required, to enhance the quality of the programmes organized under the forum.

  
Mr. Rudramuni P B  
Forum Coordinator

  
Dr. Dileep Kumar S D

**Co-ordinator**  
P.G. Department of Commerce  
PES Institute of Advanced Management Studies  
NH-206, Sagar Road, SHIVAMOGGA-577 204.

  
Dr. K Sailatha

**Principal**  
**Principal**  
PES Institute of Advanced Management Studies  
NH 206, Sagar Road  
SHIVAMOGGA-577 204.