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PES Institute of Advanced Management Studies

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(Affiliated to Kuvempu University, Recognized by Govt. of Karnataka)

N H-206, Sagar Road, Shivamogga - 577 204 (Karnataka)

No.

Ref: PES/IAMS/P/HR/2021/12

Date: 11/01/2021

To,

Ms. BHOOMIKA S U

D/O VASANTHA H G

4TH Cross, Venkaesh Nagar

A N K Road, Shivamogga

Sub: Selection for the post of Assistant Processor.

Dear Ms. Bhoomika S U


Congratulations! We are pleased to confirm that you have been selected for the post of Assistant Professor in the Department of Commerce and Management.

You are required to report to the duty on 12th January 2021. The detailed appointment order along with the rules and regulations of the college will be issued on the date of reporting to the duty.

We hope by joining our institution you will dedicate yourself for the development of the institution which would result in your professional growth.

Wishing you all the best.


Dr. KASAMSETTY SAILATHA
Principal


Dr. NAGARAJA R
Chief Coordinator - Administration

ACCEPTANCE

I accept the offer letter on the terms and conditions mentioned therein.

Date: 11/01/2021

Place: Shivamogga


Signature

No. Ref: PES/IAMS/P/HR/2021/14

Date: 11/01/2021

Dear Ms. BHOOMIKA S U

Letter of Appointment

With reference to your application and subsequent interview with us, we are pleased to appoint you as Assistant - Professor in the Dept. of Commerce and Management. You are informed to join 12th January 2021.

The terms and conditions of your employment with us shall be as follows:-

1. **Probation**- You will be on probation for a period of two years from the date of joining or for such period as may be extended by the Management.
2. **Compensation** - You will be paid a monthly salary as per the details given in the enclosed Annexure. Statutory dues shall be recovered from your salary as per the statutes applicable from time to time.
3. **PF and Gratuity** - You will be entitling for a matching PF contribution from the management to your PF account, subject to a maximum of Rs.1800/-. Gratuity will be applicable as per the Gratuity Act.
4. **Salary Review** - Your salary will be reviewed periodically as per the policy of the Institution. All salary increases will be subject to and on the basis of your effective performance and results during the review period.
5. **Service Agreement** -Your employment is terminating by either party giving 30 days' notice. The Institute reserves the right to pay or recover a 30 day's salary in lieu of such notice period but it is made clear that it shall not be during the tenure of Academic year. However this service shall not come in the way of management to exercise its power of termination in terms of this appointment.
6. **Work Schedule & Scope of Work** -

a) You will completely dedicate your expertise and experience towards the growth of our Institution.

b) You will carry out, in addition to the above, any other responsibility assigned to you by the Principal, CCA and Management from time to time pertaining to the Institution.



MS. BHOOMIKA S U- Assistant Professor - Dept. of Commerce and Management

7. **Involvement** – Your position with us is a full-time employment and you will work exclusively for the purpose of the Trust. You will not take up any other work for remuneration or in advisory capacity in any other trade, business, tuitions or any such activity during your employment with us, except in accordance with the laid down guidelines.

8. **Certificates** - You are required to furnish copies of proof of age, educational qualifications and previous work experience. If any of the details furnished proves to be false or falsified, you will be liable to be removed from the services without any notice.

9. **Others** – The terms and conditions of employment including those mentioned above are subject to and will be governed by the rules and regulations of the Institution as enforceable from time to time.

Annexure on salary break-up

Particulars	Monthly Salary Break up
Basic	8,000=00
HRA	800=00
FBP	3,200=00
Total Gross - (A)	12,000=00
Deduction	
PF	960=00
ESIC Employee Contribution	90=00
Total Deduction - (B)	1,050=00
Net Salary(A-B)(Subject to IT deduction / Transportation/ Mediclaim)	10,950=00

P.S

1. Employees' contribution under PF, PT, Income Tax or any other tax, which will be applicable from time to time, will be recovered from Gross Salary referred above.



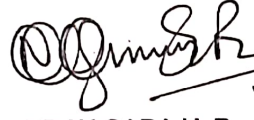
MS. BHOMIKA S U- Assistant Professor - Dept. of Commerce and Management

On joining duty, you may report to the Principal. You may please sign and return the attached consent letter in token of your understanding and acceptance of the terms and conditions of this appointment.

We wish you a rewarding career with PES Institute of Advanced Management Studies.

Sincerely yours,


Dr. KASAMSETTY SAILATHA
Principal


DR NAGARAJA R
Chief Coordinator - Administration


12/11/2021

ACCEPTANCE

I agree to accept employment on the terms and conditions mentioned in the above letter of appointment. I undertake to keep the information on my compensation and benefits confidential.

Date: 12/01/2021

Place: Shimoga


Signature of the Employee