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Date: 30-03-2020

No. To: The Management  
PES Trust (R)  
Shivamogga

Through: Chief Coordinator Administration

Sub: Request for approval of sanctioned posts for the AY 2020-21 (Odd and Even semester) against to the total workload as per norms – Reg.

Respected Madam/Sir,

With reference to the above subject I would like to request you to sanction the following teaching faculty for the AY 2020-21 (Odd and Even semester) against to the workload as per the norms. The Workload of B.Com/BBA/M.Com is 400 hours; Workload of Computer Science is 457 hours; Physics workload is 38 hours; Mathematics workload is 42 hours; English workload 64 hours; Kannada workload 64 hours and Hindi workload 32 hours. Hence, the following teaching faculty members are required for AY 2020-21(Odd and Even semester):

Name of the Post	Number of Posts
Principal	01
Coordinator - M.Com	01
HOD – BBA/B.Com	01
Faculty – Commerce and Management	10
HOD – Computer Science	01
Faculty – Computer Science	09
Faculty – Physics	01
Faculty – Mathematics	01
Faculty – English	02
Faculty – Kannada	02
Faculty – Hindi	01
<b>Total Teaching Faculty Required for the AY 2020-21 (Odd and Even semester)</b>	<b>30</b>

I once again request you to sanction the above teaching faculty posts.

Thanking you,

  
Yours sincerely,  
**Principal**

For Prerana Educational & Social Trust



Authorised Signatories