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ಪಿಇಎಮ್‌ಸ್ ಇನ್‌ಸ್ಟಿಟ್ಯೂಟ್ ಆಫ್ ಅಡ್ವಾನ್ಸ್‌ಡ್ ಮ್ಯಾನೇಜ್‌ಮೆಂಟ್ ಸ್ಟಡೀಸ್
(ಉಪಮುಖ್ಯವಿಶ್ವವಿದ್ಯಾಲಯದ ಸಂಯೋಜನಾಸಂಸ್ಥೆಯಾಗಿ ಮತ್ತು ಕರ್ನಾಟಕ ಸರ್ಕಾರದ ಮಾನ್ಯತೆ ಪಡೆದಿದೆ)
ಎನ್ ಹೆಚ್ 206, ಸಾಗರ ರಸ್ತೆ, ಶಿವಮೊಗ್ಗ - 577 204 (ಕರ್ನಾಟಕ)

PES Institute of Advanced Management Studies

(Affiliated to Kuvempu University, Recognized by Govt. of Karnataka)

N H-206, Sagar Road, Shivamogga - 577 204 (Karnataka)

Date: 11-10-2021

IQAC Meeting Notification

The Internal Quality Assurance Cell (IQAC) meeting is arranged on **11th October, 2021 at 10.00 am in the Principal Chamber, PESIAMS.**

Agenda:

- (1) Review of proceedings of previous meeting and ATR
- (2) NAAC Peer-Team Visit and Outcome
- (3) Proposal to Apply for NIRF
- (4) Offering Job Oriented Certificate Courses in association with JSS
- (5) Aligning the department documents with AAA format
- (6) To organize an Alumni Meet & Rank-holders felicitation program in the academic year 2021-22
- (7) Initiating ATR for the concerns received through Suggestion Box/Grievance Form through website
- (8) Procure UGC-Care list/UGC-Referred Journals for Library
- (9) Implementation of evaluation pattern according to NEP for the students of 2021-22 batches and align the students of current second and third year students for the same pattern
- (10) Making arrangement of 1 extra classroom
- (11) Establishment of extra Computer Lab
- (12) Procurement of Physics Lab equipments as per the requirements of 5th semester,
- (13) Procurement of Projectors
- (14) Request for extra furniture
- (15) Proposal of activities to be conducted from different Forums for the academic year 2021-22
- (16) Any other subject with the permission of the chair.

All the members are requested to attend the meeting in order to improve the quality of education and to make our institution as a 'Centre of Excellence.'



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List of IQAC Members

Sl. No.	Name	Designation	Signature
1	Smt. Arunadevi S. Y., Trustee, PES Trust (R), Shivamogga	Honorable President - Management Representative	
2	Dr. R. Nagaraja, CCA, PES Trust (R), Shivamogga	Senior Administrative Officer	
3	Dr. K. Sailatha, Principal, PES IAMS	Chairperson	
4	Dr. Krishna M. M., Head, Department of Commerce & Management	IQAC Coordinator	
5	Mr. Shiva Kumar H.S., Chief Head, Arthur J. Gallagher & Co.,	Representatives from Industry	
6	Ms. Rashmi Suryanarayana, Assistant Director, Ernst & Young, GDS, India		
7	Dr. C. G. Mathad, Retired Chief Librarian, Sahyadri Arts College, Shivamogga	Representative from Local Society	
8	Dr. Dileep Kumar S. D., Coordinator, PG Department of Commerce	Representatives from Teaching Faculty	
9	Ms. Roopa D. S., Head, Department of Computer Science		
10	Dr. Praveen Chandra N., Asst. Prof., Department of Language		
11	Mr. Prasad V., Librarian, PES IAMS		
12	Mr. Eshwar, Businessman, Shivamogga	Representatives from Alumni	
13	Mr. Gururaj Katti, Entrepreneur, Shivamogga		
14	Ms. Ankitha Anil (B. Sc.)	Student Representatives	

IQAC Coordinator
PESIAMS

Principal

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N H-206, Sagar Road, Shivamogga - 577 204 (Karnataka)

Date: 13-10-2021

Internal Quality Assurance Cell (IQAC)

Proceedings of the Meeting

Proceedings of the meeting of the Internal Quality Assurance Cell (IQAC) of PES Institute of Advanced Management Studies, Shivamogga held on 11-10-2021 at 10:00Am in Principal Chamber.

List of IQAC Members

Sl. No.	Name	Designation	Signature
1	Smt. Arunadevi S. Y., Trustee, PES Trust (R), Shivamogga	Honorable President - Management Representative	Smt. Arunadevi
2	Dr. R. Nagaraja, CCA, PES Trust (R), Shivamogga	Senior Administrative Officer	Dr. R. Nagaraja
3	Dr. K. Sailatha, Principal, PES IAMS	Chairperson	Dr. K. Sailatha
4	Dr. Krishna M. M., Head, Department of Commerce & Management	IQAC Coordinator	Dr. Krishna M. M.
5	Mr. Shiva Kumar H.S., Chief Head, Arthur J. Gallagher & Co.,	Representatives from Industry	Mr. Shiva Kumar H.S.
6	Ms. Rashmi Suryanarayana, Assistant Director, Ernst & Young, GDS, India		Ms. Rashmi Suryanarayana
7	Dr. C. G. Mathad, Retired Chief Librarian, Sahyadri Arts College, Shivamogga	Representative from Local Society	Dr. C. G. Mathad
8	Dr. Dileep Kumar S. D., Coordinator, PG Department of Commerce	Representatives from Teaching Faculty	Dr. Dileep Kumar S. D.
9	Ms. Roopa D. S., Head, Department of Computer Science		Ms. Roopa D. S.
10	Dr. Praveen Chandra N., Asst. Prof., Department of Language		Dr. Praveen Chandra N.
11	Mr. Prasad V., Librarian, PES IAMS		Mr. Prasad V.
12	Mr. Eshwar, Businessman, Shivamogga	Representatives from Alumni	Mr. Eshwar
13	Mr. Gururaj Katti, Entrepreneur, Shivamogga		Mr. Gururaj Katti
14	Ms. Ankitha Anil (B.Sc.)	Student Representatives	Ms. Ankitha Anil

After the formal welcome by Coordinator, IQAC, Dr. Krishna M. M. the committee discussed the Agenda and resolved appropriately as presented below:

(1) Review of proceedings of previous meeting and ATR

Sl. No.	Suggestions	Action Taken / Progress							
1.	To organize guest talks from industry professionals	Special Lectures Organized							
		Sl. No.	Date	Topic			Resource Person		
		i.	31-7-2021	Special Lecture on “One Hour to Financial Fitness – An Investor Awareness Program on Mutual Funds”			Ms. Soumya Anand		
		ii.	8-9-2021	Special Lecture on “Money Management & Career Opportunities Post Covid Scenario”			Mr. Suhas Rajputh		
		Pre-Placement Training Programme							
		Sl. No.	Topic	Date		Duration	Training Company		
		i.	Employability Skills - Final Phase	1-7-2021	5-7-2021	4 days (36 Hours)	Bizotic		
		Details of Pre-Placement Training Programme							
		Sl. No.	Date	Topic			Name of the Trainer		
		i.	1-7-2021	Time and Work & Seating Arrangement, Coding & Decoding (4 Hrs)			Mr. Dileep B D & Mrs. Shashikala Madhududan		
		ii.	2-7-2021	Verbal-Ordering of Sentences, Sentence Correction, Resume Writing (4 Hrs)					
		iii.	3-7-2021	Time/Speed/Distance & Data Interpretation(4 Hrs)					
		iv.	5-7-2021	Interview Skills (2 hrs) & Data Arrangement/Direction Sense (2 hrs)					
		2.	To publish research articles in the UGC-Care list	Research Article Publication					
				Sl. No	Details				
				i.	Dr. Dileep Kumar S D & Rudramuni P B (2021), “A Study on Adoption of International Financial Reporting				

			<i>Standards in Accounting Curriculum in India</i> ", Journal of Tianjin University Science and Technology E-Publication: Online Open Access Vol:54 Issue:07:2021 DOI 10.17605/OSF.IO/24FUZ, pp-356-362.
		ii.	Dr. Dileep Kumar S D (2021), " <i>The Economic Impact of Covid-19 Pandemic with Reference to the Quantum of Goods and Services Tax Collection in Karnataka State</i> " International Conference on Current Trends in Multi-disciplinary Research
		iii.	Rudramuni P B and Niharika Byraply Yathiraju (June 2021) " <i>A study on problems and prospects of Rural entrepreneurs in Malnad Region</i> ", ISSN:0103-944X / EISSN: 1983-4071

(2) NAAC Peer-Team Visit and Outcome:

NAAC Peer-Team Visit and Outcome	Action Taken
Weakness:	
(a) Being an affiliated College, lack of academic autonomy	Offering additional certificate courses as per the industry expectations.
(b) Lack of feeding institution in the vicinity	Planning to conduct activities for PES PU and other PU Colleges in the city.
(c) Shortfall of meritorious students at the entry level	Restructured the fee structure to attract the meritorious students.
(d) Research culture and publications	Research cell has taken initiation to bring the research culture.
(e) Economic backwardness of parents	Management is offering extra fee concession for such parent on request.
(f) Inadequate Faculty Development Programs	Research cell has taken initiation to bring the research culture.
Challenges:	
(a) Establishing Ph.D. research center in Commerce	Majority of Ph.D. holders are not eligible to take up guide ship.
(b) State of the art Computer lab to address industry 4.0 revolution	Initiation has been taken for establishment.
(c) Establishment of centre for knowledge repository	Initiation has been taken for establishment.
(d) Establishment of RFID facility in the library besides strengthening titles of the books, rare collection and the volumes	Initiations have been taken.
(e) Industry institutional collaborations for training and joint research	Planning for joint research.
(f) Inclusive of Internship and project work at PG level	Internship has been made compulsory for the selected students of both UG & PG Program.

(g) Developing potential for Excellence	Initiations have been taken.
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(3) Proposal to apply for NIRF:

Dr. R. Nagaraja, enquired about NIRF registration opening and closing dates and advised to register the Institution before the closing date. After discussion, considering the experience and ascertaining the views of the Management Representatives, Senior Administrative Officer and Committee Members, Dr. Dileep Kumar S.D., Coordinator of PG Department of Commerce was nominated as a Nodal Officer for NIRF.

(4) Offering Job Oriented Certificate Courses in association with Swamy Vivekananda Samsthe (R):

The Chairperson informed the committee members about taking an initiation to offer non-academic certificate courses in association with Swamy Vivekananda Samsthe (R) to the students of our institution by looking at the current competitive environment and also briefed that non-academic certificate course shall be a job oriented course which helps the students to be self-employable. The committee members appreciated the efforts of chairperson in planning these kinds of initiations and further approved to facilitate the necessary requirements.

(5) Aligning the department documents with AAA format:

The Management, Senior Administrative Officer and committee members' absolutely had no issues with this and directed the department heads and head of the institution to take care in documentation process and aligning it to AAA format.

(6) To organize an Alumni Meet & Rank-holders facilitation program in the academic year 2021-22:

The Coordinator informed the committee member that, the institution was not able to organize alumni meet and felicitate the rank holders from past two academic years due to pandemic. Hence, the coordinator informed committee members in seeking permission to organize the above event. The management and the committee members took instant decision by ascertaining the above situation and also directed to organize the alumni meet on 5th of December, 2021.

(7) Initiating ATR for the concerns received through Suggestion Box/Grievance Form through website:

IQAC Coordinator appraised the committee members about effective implementation of Suggestion Box and Grievance Form through website in the campus and preparation of ATR's at regular intervals. The committee members approved the initiative and informed to proceed as per the plan.

(8) Procure UGC-Care list/UGC-Referred Journals for Library:

The Chairperson apprised the committee members that as per the NAAC peer team recommendations, the institution should enrich the library resources by procuring UGC-Referred Journals for Library in the present academic year. The committee members agreed and Mr. Prasad, Librarian was given the responsibility for procurement.

(9) Implementation of evaluation pattern according to NEP for the students of 2021-22 batches and align the students of current second and third year students for the same pattern:

The Chairperson apprised the committee that The Government of India has notified NEP-2020 on July 29, 2020 based on Dr. Kasturirangan Committee's Report. The Members of the Committee deliberated on the framework of Continuous Internal Evaluation (CIE) as well Semester End Examination (SEE) for the courses. The CIE and SEE will carry 40% and 60% weightage each, to enable the course to be evaluated for a total of 100 marks. The evaluation system of the course is comprehensive & continuous during the entire period of the semester. The outline for continuous assessment activities for Component-I (C1) and Component-II (C2) of a course shall be as under.

Outline for continuous assessment activities for C1 and C2

Activities	C1	C2	Total Marks
Session Test	10 marks	10 marks	20 marks
Seminars/Presentations/Activity	10 marks		10 marks
Case study /Assignment /Field work / Project work etc.		10 marks	10 marks
Total	20 marks	20 marks	40 marks

The committee members agreed and suggested to follow the guidelines of Kuvempu University on the same.

Further, the institution decided to implement the internal assessment pattern as mentioned below:

Breakage of Internal Assessment Marks			
1st Year B.Com & BBA			
Activities	C1	C2	Total Marks
Component Test (Test conducted for 40 marks & reduced to 10 marks)	10 marks	10 marks	20 marks
Class Activity	5 marks	-	10 marks
Group Presentation	5 marks	-	10 marks
Assignment	-	5 marks	10 marks
Attendance	-	5 marks	10 marks
Total Marks	20 marks	20 marks	40 marks
2nd & 3rd Year B.Com & BBA			
Activities	Breakage		Total Marks
Internal Assessment Test - 1	(Test conducted for 40 marks & reduced to 5 marks)		10 marks
Internal Assessment Test - 2			10 marks
Skill Development Record			10 marks
Attendance			10 marks
Total Marks	20 marks		20 marks

(10) Making arrangement of one extra classroom:

The Chairperson apprised the committee members that due to increased admission in the current academic year, the availability of classroom for teaching-learning process is less and there is a shortfall of 3 classrooms for the current academic year. For time being, (i) 1 classroom for language (Functional Kannada) is being arranged during the library & mentoring hours, (ii) 1 classroom for B.Sc. Program is being arranged during the hours of computer lab on rotation basis, and (iii) 1 classroom for BBA Program can be arranged by shifting the office room to reception counter which is bigger in area and convert the office room into a classroom. The committee members were convinced with arrangements made and agreed to convert the office room into a classroom soon.

(11) Establishment of extra Computer Lab:

The chairperson explained the status of computer lab to the committee members that due to increased number of admissions to BCA program and introduction of Digital

Fluency course to all the program of UG there is a need for establishing one extra computer lab. Dr. R. Nagaraja, Chief Coordinator Administration approved the proposal and assured in establishing the new computer lab with 60 computers of high configuration with satisfying all the necessary requirements.

(12) Procurement of Physics Lab Equipments per the requirements of 5th semester:

Ms. Roopa D.S., HOD of Computer Science informed the members that there is a need for procuring the Physics Laboratory Equipment as per the requirements of 5th semester B.Sc. Program and requested to establish the same and the Management Representative agreed and approved the same.

(13) Procurement of Projectors:

The Coordinator apprised the committee that the classrooms need to be upgraded with ICT facilities to enhance the teaching-learning process. Adding to this, the Chairperson apprised the committee that the Institution has nine class rooms have been mounted with projectors. Hence, she requested the Committee to permit four more classes with ICT facilities which will help in enhancing teaching-learning process. The committee suggested, looking at the institution's budget, the facilities can be enhanced and permitted.

(14) Request for extra furniture:

The Chairperson informed the members of the committee that year-on-year the strength of the students is increasing and hence there is a need for extra furniture for the classrooms. The management approved the request of the chairperson and agreed to furnish it soon.

(15) Proposal of activities to be conducted from different Forums for the academic year 2021-22:

The Coordinator detailed the committee members on the activities to be undertaken for the odd semester from different forums, committees, cells and units. The Calendar of Events (COE) prepared for the current semester was approved and enclosed for reference.


(16) Any other subject with the permission of the chair.

- (a) The Chairperson informed the committee members that all the NAAC related documents will be maintained department-wise here after and the committee members agreed.
- (b) Representatives from industry suggested to conduct '*Quality Circle Meeting*' periodically to enhance the quality of the institution.

The meeting ended with a vote of thanks by the Coordinator.


13/10/2021
Principal

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Smt. Arunadevi S. Y.
Honorable President-IQAC