

List of Activities Conducted under the MoU

of

proEdge Skill Development & Edutech Pvt. Ltd for the

Academic Year 2019-20

S I No	Name of the Activity	Date	Number of Participants
1	CA / CS Foundation Course	14-09-2019 to 29-12-2019	21
	Total		21



PES Institute of Advanced Management Studies

INAUGURATION OF CA & CS FOUNDATION COURSE

Programme Schedule

)ate: 14-09-2019

Time:11:30pm Venue: Seminar Hall

Time	Programme	Name
11:30 pm	Invocation Song	Ms. Shewtha L III Sem B.com
11:35 pm	Welcome Speech & Introduction of Guest	Ms. Swathi J Lecturer
11:45 pm	Lighting of the lamp	By all the Dignitaries on stage
11:45 pm	Inaugural Address	Sri. ShriramVamsi Chartered Accountant Bangalore
12:00 pm	Presidential Address	Dr. R Nagaraj CCA, PES Trust.
	In presence of	Dr. K Sailatha Principal, PESIAMS
12:15 pm	Vote of Thanks	Ms Roopashri Lecturer

Master of Ceremony- Mrs. Rashmi A R

We adopt a 360° approach towards the coaching program spanning students' orientation, engagement with parents, feedback sessions and conducting regular assessments, in addition to the regular coaching program.

Orientation Sessions

- Orientation session to students for creating awareness on Professional courses in Commerce
- Parents Orientation Session (if required by the College)

Coaching Plan

- Regular coaching as per plan prepared well in advance and aligned to college time table
- Professionally qualified faculty
- Revision classes to be given as per requirements (the duration of revision classes is at the sole discretion of the training company).

Assessment and Feedback

- Assessment tests conducted to track progress
- · Feedback session with students
- Mock preparatory exams

Other Assistance

- Assistance on registration of students in relevant courses which will be charged to students separately
- Proedge will provide its own study material to all enrolled students

Sublin Principal

PES Institute of Advanced Management Studies NH 206, Sagar Road SHIVAMOGGA-577 204



Key Features of Program

COURSE OUTLINE FOR CA/CS FOUNDATION

PAPER - 1: PRINCIPLES AND PRACTICE OF ACCOUNTING

(One paper - Three hours - 100Marks) (Descriptive)

- 1. Theoretical Framework
- 2. Accounting Process
- 3. Bank Reconciliation Statement
- 4. Inventories
- 5. Concept and Accounting of Depreciation
- 6. Accounting for Special Transactions
- 7. Final Accounts of Sole Proprietors
- 8. Partnership Accounts
- 9. Final Statements of Not-for-Profit Organization's
- 10. Introduction to Company Accounts

11. Basic Accounting Ratios (profitability, solvency, liquidity and turnover)

PAPER - 2: BUSINESS LAWS AND BUSINESS CORRESPONDENCE AND REPORTING

(One paper - Three hours - 100Marks) (Descriptive)

SECTION A: BUSINESS LAWS (60 MARKS)

- 1. The Indian Contract Act, 1872
- 2. The Sale of Goods Act, 1930
- 3. The Indian Partnership Act, 1932
- 4. The Limited Liability Partnership Act, 2008
- 5. The Companies Act, 2013

SECTION B: BUSINESS CORRESPONDENCE AND REPORTING (Marks 40)

Part - I: Communication

I. Communication

- Part II: Sentence Types and Word Power
 - 1. Sentence Types (Direct-Indirect, Active -Passive Speech)
 - Vocabulary Root Words, Synonyms, Antonyms, Prefixes, Suffixes), Phrasal verb Collocations and Idioms.

Part - III: Comprehension Passages and Note Making

- 1. Comprehension Passages
- 2. Note Making



art - IV: Developing Writing Skills

- 1. Introduction to Basic Writing
- 2. Précis Writing
- 3. Article Writing
- 4. Report Writing
- 5. Writing Formal Letters
- 6. Writing Formal Mails
- 7. Resume Writing
- 8. Meetings

PAPER -3: BUSINESS MATHEMATICS, LOGICAL REASONING AND STATISTICS

(One paper - Three hours - 100Marks)(Objective)

Part - A. Business Mathematics (40 Marks)

- 1. Ratio and Proportion, Indices and Logarithms
- 2. Equations and Matrices
- 3. Linear Inequalities with Objective Functions and Optimization
- 4. Time value of Money
- 5. Permutations and Combination
- 6. Sequence and Series
- 7. Sets, Relations and Functions
- 8. Basic applications of Differential and Integral calculus

Part - B: Logical Reasoning (20 Marks)

Part - C: Statistics (40 Marks)

- 1. Statistical description of Data
- 2. Measures of Central tendency and Dispersion
- 3. Probability
- 4. Theoretical Distributions
- 5. Correlation and Regression
- 6. Index Numbers and Time Series

PAPER - 4 : BUSINESS ECONOMICS AND BUSINESS AND COMMERCIAL KNOWLEDGE

(One paper - Three hours - 100Marks) (Objective)

PART I: BUSINESS ECONOMICS (60 Marks)

- 1. Introduction to Business Economics
- 2. Theory of Demand and Supply
- 3. Theory of Production and Cost
- 4. Price Determination in Different Markets
- 5. Business Cycles



PART - II : BUSINESS AND COMMERCIAL KNOWLEDGE (40 MARKS)

- 1. Introduction to Business
- 2. Business Environment
- 3. Business organizations
- 4. Government Policies for Business Growth
- 5. Organizations facilitating Business
- 6. Common Business Terminologies

COURSE OUTLINE FOR CS FOUNDATION (Details of additional syllabus not there in CA/CS Foundation)

PAPER 1: BUSINESS ENVIRONMENT AND LAW (40 marks)

PART I: BUSINESS ENVIRONMENT (40 marks) -similar to Paper 4 - Part II - Business and Commercial Knowledge subject in CA/CS Foundation. Additional aspects that will be covered as given below:

- 1. Emerging Trends in Business
- 2. Business Functions

PART II: BUSINESS LAW (60 marks)- Similar to Paper 2- Section A- Business Law subject in CA/CS Foundation. Additional aspects that will be covered as given below:

- 1. Elements of Law relating to Negotiable Instruments
- 2. Elements of Information Technology Act
- 3. Role of CS- Duties and Responsibilities, Areas of Practice

PAPER 2: BUSINESS MANAGEMENT, ETHICS & ENTREPRENEURSHIP

PART A: BUSINESS MANAGEMENT (40 marks)

- 1. Nature of Management and its Process
- 2. Planning
- 3. Organising
- 4. Human Resource Management
- 5. Direction and Coordination
- 6. Controlling
- 7. Recent Trends in Management

PART B: BUSINESS ETHICS (10 Marks)

 Overview of Ethics in Business; Elements; Ethical principles in Business- Indian and Ancient Indian Perspective

PART C: BUSINESS COMMUNICATION (25 Marks) - Similar to Paper 2- Section B - Business Correspondence & Writing

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ART D: ENTREPRENEURSHIP (25 marks)

- 1. Entrepreneurship
- 2. Entrepreneurship-Creativity and Innovation
- 3. Growth and Challenges of Entrepreneurial Ventures
- 4. Social Entrepreneurship
- 5. Government Initiatives for Business Development

PAPER 3: BUSINESS ECONOMICS

PART A: ECONOMICS (80 marks) - Similar to Paper 4- Part 1 - Business Economics of CA/CS Foundation

PART B: ELEMENTARY STATISTICS (20 marks)- Similar to Paper 3- Part C- Statistics of CA/CS Foundation

PAPER 4: FUNDAMENTALS OF ACCOUNTING AND AUDITING

PART A: FUNDAMENTALS OF ACCOUNTING (70 marks)- Similar to Paper 1 - Principles and Practice of Accounting of CA/CS Foundation

PART B: Fundamentals of Auditing (30 marks)

- 1. Auditing
- 2. Audits and Auditors reports

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