

FORM I  
(See Sub A Rule (1) of Rule (7))



To:  
The Managing Trustee,  
Prerana Educational and Social Trust (R),  
NH -206, Sagar Road,  
Shimoga - 577 204.

Sir,  
I beg to apply for payment of gratuity to which I am entitled under Subsection (1) of Section 4 of the Payment of Gratuity Act, 1972, on account of my resignation after completion of not less than five years of continuous service with effect from the 30/06/2017.

Necessary particulars relating to my appointment in the establishment are given in the statement below:

**STATEMENT**

- 1) Name in full : Ms. KAVYASHREE K V
- 2) Address in full : Ms. KAVYASHREE K V  
d/o Vijaya Kumar K H  
Jannamrutha, 5<sup>th</sup> Cross  
2<sup>nd</sup> main, Devaraj URs nagara  
Shivamogga
- 3) Department / branch / Section if anywhere last employed : Accounts / Admin
- 4) Post held, with Ticket no. or Serial No., if any : 216
- 5) Date of appointment : 23/07/2010
- 6) Date and cause of termination of service : 23/07/2020
- 7) Total period of service : 10 Years
- 8) Amount of wages last drawn : 12058/-
- 9) Amount of Gratuity claimed : 69,565/-

2. I was rendered totally disabled as a result of .NA... (Here give the details of the nature of the disease or accident. The evidences / witness in support of my total disablement are as follows: (here give the details)

3. Payment may please be made in crossed bank cheque.

4. As the amount of gratuity payable is less than Rupees one Thousand, I shall request you to arrange for payment of the sum due to me by postal money order at the address mentioned above after deducting postal money order commission there from.

PLACE: Shivamogga

DATE: 06.10.2020

yours faithfully,

*Kavyashree*  
Signature of the claimant

ADVANCE RECEIPT  
Received a sum of Rs 69,565/- (Rupees Sixty nine thousand five hundred sixty five only) from Prerana Educational & Social Trust / LIC Gratuity Group Scheme Dept. Towards gratuity payment.

*Kavyashree*  
Principal

Signature of the claimant

PES Institute of Advanced Management Studies  
NH 206, Sagar Road  
SHIVAMOGGA-577 204

Life Insurance Corporation of India  
Mangalore Pngs Unit  
Pension and Group Schemes Department



(Please sign and return this Discharge Receipt to above office, before banking the amount)

DISCHARGE RECEIPT

Master Policy No : NGGCA/508001324

Payment No. : 2

We, PRERANA EDUCATIONAL & SOCIAL TRUST  
do hereby acknowledge receipt from the LIFE INSURANCE CORPORATION OF INDIA  
the sum of Rs. 69564.00

(Rupees Sixty Nine Thousand Five Hundred Sixty Four Only)

in full satisfaction and discharge of all our claim/s under the above policy  
on the life/lives of member/s as detailed in LIC's letter/statement

Sr.No	Head of Account	Rs.
1.	Surrender value	69
2.	Maturity Claim	
3.	Death Claim	
4.	Refundable Term Assurance/Pure Endowment Premium	
Total		69

Dated at \_\_\_\_\_ this \_\_\_\_\_ Day of \_\_\_\_\_ 20

Witness : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Revenue  
Stamp  
Re. 1/-

(Signature of the F

FOR OFFICE USE ONLY

Date of Payment : 09/09/2020 Date of Receipt duly executed by Grantee

Int. No./s Int. Date/s Noted in Payment Register on :  
15448 # 09/09/2020

*xyz*  
**Principal**

PES Institute of Advanced Management Studies  
NH 206, Sagar Road  
SHIVAMOGGA-577 204

FORM I  
(See Sub A Rule (1) of Rule (7))



To  
The Managing Trustee,  
Prerana Educational and Social Trust (R),  
NH -206, Sagar Road,  
Shivamogga - 577 204.

Sir,  
I beg to apply for payment of gratuity to which I am entitled under Subsection (1) of Section 4 of the Payment of Gratuity Act, 1972, on account of my resignation after completion of not less than five years of continuous service with effect from the 30/06/2017.

Necessary particulars relating to my appointment in the establishment are given in the statement below:

**STATEMENT**

- 1) Name in full : Mrs. SHARADA G
- 2) Address in full : GURU KRUPA  
OPP Vinayak Park  
Basavangudi Near mandara School  
Shivamogga
- 3) Department / branch / Section if anywhere last employed : Dept. of Language
- 4) Post held, with Ticket no. or Serial No., if any. : 45
- 5) Date of appointment : 25/07/2008
- 6) Date and cause of termination of service : 02/07/2020
- 7) Total period of service. : 12 Years
- 8) Amount of wages last drawn : Basic 80,974 + DA 3775. JA 749/-
- 9) Amount of Gratuity claimed : 171339/-

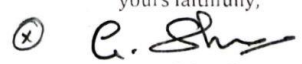
2. I was rendered totally disabled as a result of NA. (Here give the details of the nature of the disease or accident. The evidences / witness in support of my total disablement are as follows: (here give the details)

3. Payment may please be made in crossed bank cheque.

4. As the amount of gratuity payable is less than Rupees one Thousand, I shall request you to arrange for payment of the sum due to me by postal money order at the address mentioned above after deducting postal money order commission there from.

PLACE: Shivamogga

DATE: 13/08/2020 .

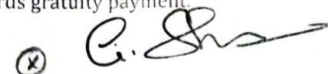
yours faithfully,  
  
Signature of the claimant

ADVANCE RECEIPT

Received a sum of Rs 171339 /- (Rupees *one lakh seventy one thousand three hundred thirty nine* only) from Prerana Educational & Social Trust / LIC Gratuity Group Scheme Dept. Towards gratuity payment.



**Principal**  
PES Institute of Advanced Management Studies  
NH 206, Sagar Road  
SHIVAMOGGA-577 204

  
Signature of the claimant



Life Insurance Corporation of India  
Mangalore Pngs Unit  
Pension and Group Schemes Department

Please sign and return this Discharge Receipt to above office, before banking the cheque.

**DISCHARGE RECEIPT**

Master Policy No : NGGCA/508001324

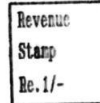
Payment No. : 14422

I, PRERANA EDUCATIONAL & SOCIAL TRUST  
hereby acknowledge receipt from the LIFE INSURANCE CORPORATION OF INDIA,  
the sum of Rs. 171338.00  
Rupees One Lakh Seventy One Thousand Three Hundred Thirty Eight Only )  
to full satisfaction and discharge of all our claim/s under the above Master Po  
the life/lives of member/s as detailed in LIC's letter/statement dated

	Head of Account	Rs.
1.	Surrender value	171339.00
2.	Maturity Claim	0.00
3.	Death Claim	0.00
4.	Refundable Term Assurance/Pure Endowment Premium	0.00
	<b>Total</b>	<b>171338.00</b>

Dated at \_\_\_\_\_ this \_\_\_\_\_ Day of \_\_\_\_\_ 20

Witness : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



(Signature of the Policyholder)

**FOR OFFICE USE ONLY**

Date of Payment : 29/07/2020 Date of Receipt duly executed by Grantees : \_\_\_\_\_

Int. No./s Int. Date/s Noted in Payment Register on : \_\_\_\_\_

3493 # 29/07/2020

*Xesl*  
**Principal**

PES Institute of Advanced Management Studies  
NH 206, Sagar Road  
SHIVAMOGGA-577 204

FORM I  
(See Sub A Rule (1) of Rule (7))



To:  
The Managing Trustee,  
Prerana Educational and Social Trust (R),  
N H -206, Sagar Road,  
Shimoga - 577 204.

Sir,

I beg to apply for payment of gratuity to which I am entitled under Subsection (1) of Section 4 of the Payment of Gratuity Act, 1972, on account of my resignation after completion of not less than five years of continuous service with effect from the 30/06/2017.

Necessary particulars relating to my appointment in the establishment are given in the statement below:

**STATEMENT**

- 1) Name in full : NAGESH G P
- 2) Address in full : NAGESH G P
- 3) Department / branch / Section if anywhere last employed : BBM/B Com/M COM
- 4) Post held, with Ticket no. or Serial No., if any. : 105
- 5) Date of appointment : 02/06/2009
- 6) Date and cause of termination of service : 31/03/2020
- 7) Total period of service. : 10 Years & 10 Months
- 8) Amount of wages last drawn : Basic 20,974 + DA 3,775 = Rs. 24,749/-
- 9) Amount of Gratuity claimed : 137060/-

2. I was rendered totally disabled as a result of .NA... (Here give the details of the nature of the disease or accident. The evidences / witness in support of my total disablement are as follows: (here give the details)

3. Payment may please be made in crossed bank cheque.

4. As the amount of gratuity payable is less than Rupees one Thousand, I shall request you to arrange for payment of the sum due to me by postal money order at the address mentioned above after deducting postal money order commission there from.

PLACE: Shivamogga

yours faithfully,


DATE: 13/06/2020

  
Signature of the claimant

ADVANCE RECEIPT

Received a sum of Rs /-(Rupees only) from Prerana Educational & Social Trust / LIC Gratuity Group Scheme Dept. Towards gratuity payment.

  
Principal

  
Signature of the claimant

PES Institute of Advanced Management Studies  
NH 206, Sagar Road  
SHIVAMOGGA-577 204



Life Insurance Corporation of India  
Mangalore Pngs Unit  
Pension and Group Schemes Department

(Please return this Discharge Receipt to above office, before banking the cheque)

**DISCHARGE RECEIPT**

Policy No : NGGCA/508001324

Payment No. : 4574

PRERANA EDUCATIONAL & SOCIAL TRUST

whereby acknowledge receipt from the LIFE INSURANCE CORPORATION OF INDIA,  
sum of Rs. 157060.00

amounting to Rupees One Lakh Fifty Seven Thousand Sixty Only

in full satisfaction and discharge of all our claim/s under the above Master Policy  
of the life/lives of member/s as detailed in LIC's letter/statement dated

No.	Head of Account	Rs.
	Surrender value	157061.00
	Maturity Claim	0.00
	Death Claim	0.00
	Refundable Term Assurance/Pure Endowment Premium	0.00
	Total	157060.00

Received at \_\_\_\_\_ this \_\_\_\_\_ Day of \_\_\_\_\_ 20

for \_\_\_\_\_  
\_\_\_\_\_

Revenue  
Stamp  
Rs. 1/-

(Signature of the Policyholder)

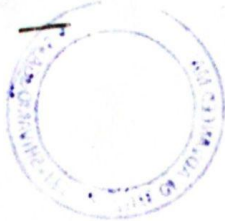
**FOR OFFICE USE ONLY**

Date of Payment : 21/05/2020 Date of Receipt duly executed by Grantees : \_\_\_\_\_

No./s Int. Date/s Noted in Payment Register on : \_\_\_\_\_

# 21/05/2020

  
**Principal**  
PES Institute of Advanced Management Studies  
NH 206, Sagar Road  
SHIVAMOGGA-577 204



**Prerana Educational & Social Trust 2015-16**

Guddada Arekere Village,  
Kotegangoor Post,  
Shimoga 577 204  
PhNo. 233795 / 233796  
E-Mail : accounts@pestrust.edu.in



**Payment Advice**

M/s. L I C Of India

Date : 31-May-2019

Dear Sir/Madam,

Please find below the payment details.

Particulars	Amount
LIC GRATUITY RENEWAL	15,00,000.00
	₹ 15,00,000.00

Payment Details				
Payment Mode	Transferred to	Instrument Details	Issued From	Amount
Inter Bank Transfer	A/c No. : 510101000010323 Bank: Corporation Bank (India) Bank Code :CORP0000003	Dt: 31-May-2019	SBM - A/c6400798966-8	15,00,000.00
		CNAAPIGZK1	Total	₹ 15,00,000.00

Narration : Being Amount Paid to L I C Of India towards Gratuity Renewal for the Period of 2019 - 20 V No : 2527 Bank charges : S=90

Kindly acknowledge the receipt.

Thanking You

Authorised Signatory

*[Signature]*  
Checked by

Receiver's Signature

*[Signature]*  
Verified by  
1106119

*[Signature]*  
36/2019

*[Signature]*  
**Principal**  
PES Institute of Advanced Management Studies  
NH 206, Sagar Road  
SHIVAMOGGA-577 204



Life Insurance Corporation of India  
Mangalore Pngs Unit  
Pension and Group Schemes Department  
bo\_g508@licindia.com, Popular building, 2 floor,  
K.S.Rao Road, Mangalore- 575001

Ref : P&GS/NGGCA/508001324/U541860

Date : 04/04/2019

PRERANA EDUCATIONAL & SOCIAL TRUST  
PRERANA EDUCATIONAL SOCIETY  
PRERANA EDUCATIONAL  
SOCIAL TRUST  
O/O PESIT & M COLLEGE  
SAGAR ROAD, SHIMOGA  
577204

Dear Sirs,

Re : Master Policy No. NGGCA/508001324  
Annual Renewal Date : 01/06/2019

This is to inform you that the above scheme is due for renewal as on 01/06/2019  
To enable us to renew the scheme, we request you to comply with the following :

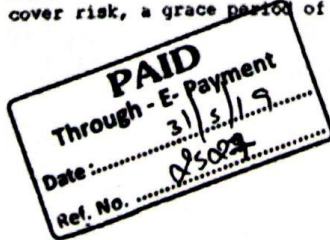
- In Order to work out the actuarial liability as on annual renewal date, please submit the renewal data as a soft copy in enclosed structure.
  - Full data of existing members alongwith LICID allotted by us, as per enclosed Form No.6202 .
  - Full data of new entrants who are joining the scheme on or before 01/06/2019 and satisfying the insurability condition for insurance cover, as per enclosed Form No.6203 .
- In the meantime, you may remit an adhoc amount of Rs. 15 Lakhs. Please note that the demand is totally on the basis of valuation of last year . The actual amount shall be calculated after receipt of your data.
- Particulars of members ceasing to be in service by way of Resignation/ Retirement/Death during the last policy year, as per enclosed Form No.B and particulars of those eligible members for whom claims are not lodged with us during the last policy year, as per enclosed Form No.GG(CA)-2 .

It may please be noted that no grace period facility is available under Cash Accumulation System and hence the contribution should reach us on or before due date in order that the interest accrues from the due date itself. However, for death cover risk, a grace period of 30 days is allowed.

Thanking you,

Yours Faithfully,

2019/04/04 10:05 AM  
2019/04/04 10:05 AM  
2019/04/04 10:05 AM  
Encl.: As above



*[Signature]*  
Manager (P & GS)

Principal  
PES Institute of Advanced Management Studies  
NH 206, Sagar Road  
SHIVAMUGGA-577 204

1755266





भारतीय जीवन बीमा निगम  
LIFE INSURANCE CORPORATION OF INDIA

समूह एवं अधिवर्षिता विभाग  
Pension and Group Schemes Unit

संस्करण क्रमांक - Division Code  
दिनांक - Date  
रसीद क्रमांक - Receipt No 062  
समय - Time 27/06/2019  
2767

Mangalore Pngs Unit  
bo\_g50R@licindia.com  
Popular building, 2 floor  
K.S. Rao Road  
Mangalore 575001

1155

R

Forward No. 151  
Department  
Date of Inward Entry  
Sign. of the CCA

दिनांक मिलान के लिए संपादक द्वारा  
Received with thanks Rs.

से - From  
TST No. :- 29AAACL0582HZZH Registration No. LIC/M-01

1500000.00		ADJUSTMENT	
PRERANA EDUCATION SOCIETY			
Policy No :-	508001324	NGGCA	MODE :- Yearly
ANNUAL RENEWAL DATE :-	01/06/2019	PREMIUM DUE FOR :-	01/06/2019
Your remittance towards Premium due payable in terms of the Master Policy is as under :-			
PREMIUM :-	1500000.00	INTEREST :-	.00
( Fifteen Lakh Only )			
T. T. Premium :-	1500000.00	FINAL RECEIPT	

DEPOSIT DETAILS		
No	Date	Amount
2129	06/06/2019	1500000.00

GST :- .00  
चेक/बैंक द्वारा भुगतान होने पर जारी की गयी रसीद चेक की रकम मिलने पर वैध होती।  
Receipt of payment made by cheque is issued subject to realisation of cheque

CGST :- .00  
SGST :- .00

PRERANA EDUCATION SOCIETY  
THE PRINCIPAL  
M/S PRERANA EDUCATIONAL & SOCIAL TRUST  
O/O PESIT & M COLLEGE, SAGAR ROAD, SHIMOGA  
KARNATAKA 577204

31/5/19  
V No. 025002

GST No. of Customer :-



भारतीय जीवन बीमा निगम  
LIFE INSURANCE CORPORATION OF INDIA

समूह एवं अधिवर्षिता विभाग  
Pension and Group Schemes Unit

संस्करण क्रमांक - Division Code  
दिनांक - Date  
रसीद क्रमांक - Receipt No 062/G508  
समय - Time 06/06/2019  
2129  
15:41:09

Mangalore Pngs Unit  
bo\_g50R@licindia.com  
Popular building, 2 floor  
K.S. Rao Road  
Mangalore 575001

113673

R

Forward No. 116  
Date of Inward Entry 16/06/19

दिनांक मिलान के लिए संपादक द्वारा  
Received with thanks Rs.

से - From  
TST No. :- 1500000.00 DIRECT CREDIT No of Insts 0

PRERANA EDUCATION SOCIETY	
Policy No :-	NGGCA -- 508001324
Being the amount held in Deposit for the above Policy	
( Fifteen Lakh Only )	
PRERANA EDUCATION SOCIETY THE PRINCIPAL M/S PRERANA EDUCATIONAL & SOCIAL TRUST O/O PESIT & M COLLEGE, SAGAR ROAD, SHIMOGA KARNATAKA 577204	

चेक/बैंक द्वारा भुगतान होने पर जारी की गयी रसीद चेक की रकम मिलने पर वैध होती।  
Receipt of payment made by cheque is issued subject to realisation of cheque  
INSURANCE PROTECTION shall only be provided effective from the date of acceptance of risk

PAYMENT UNDER YOUR POLICY, PLEASE SUBMIT NEFT MANDATE FORM. THIS IS MANDAT  
Details of Cheques Received (Subject To Realisation)

Recd  
[Signature]

[Signature]

Principal  
PES Institute of Advanced Management Studies  
NH 206, Sagar Road  
SHIVAMOGGA-577 204