



REF: PESITM/PO/2023-24/ IC/67

Date: 22-12-2023

CIRCULAR

As per the statutory body/Regularly body /VTU, The **INSTITUTION INNOVATION COUNCIL and EDC** has been framed at our Institute. Hence, you are here by informed to accept the responsibility and report the progress periodically. This committee will come to an effect from 01/01/2024 until further order.

Congratulations and best wishes on your nomination.

SI No.	Name	Department	Committee	Signature
1	Dr. Likewin Thomas	HOD-AIML	Chairman	
2	Mrs. Yagnodbhavi H M	CV	Start-up Activity Coordinator	
3	Dr. Soumya D O	Basic Science-Maths	Internship Activity Coordinator	
4	Dr. Manjunath patel G C	ME	IPR Activity Coordinator	
5	Mr. Anil Kumar C	ECE	Start-up Activity Coordinator	
6	Mr. Sunil Kumar R A	CV	Internship Activity Coordinator	
7	Mr. Shanmukha M C	Basic Science	Social Media Coordinator	
8	Ms. Kavya H V	MCA	Internship Coordinator	
9	Dr. Mahanthesh P Mattada	ECE	NIRF Coordinator	
10	Dr. Pramod	HOD-CSD	Member	
11	Dr. Sunitha B S	HOD-CSDS	Member	
13	Mr. Raghavendra K	CSE	Member	
14	Mr. Madesha M	ISE	Student Coordinator	

21.01.2024

Dr. Yuvaraju B N

Principal
Principal

PES Institute of Technology & Management
NH-206, Sagar Road, SHIVAMOGGA-577204

Roles and Responsibilities:

President

The President will constitute the IIC council and appoint its members. He is responsible for ensuring that Quarterly Council Meeting is planned effectively. Conduct Council Meeting in accordance with prescribed rules and that matters are dealt with in an orderly, efficient manner.

Convenor

- The Convenor will work in close coordination with IIC president and will provide help wherever required for smooth conduction of activities.
- He will ensure the participation in the meeting and will prepare the meeting agenda at well in advance with the inputs from all valuable council members and President.
- He will ensure that the internal examination dates would not interfere with the IIC activities and coordinate with all departments to ensure the same.
- He will collect the inputs from all the members of the council at regular interval, especially external members for better planning of IIC activities and effective delivery of results.

1. Innovation activity coordinator

Will work to promote innovation related activities on campus or as mandated in IIC council meeting.

2. Start-up activity coordinator

Will work to boost start-up generation among students and related activities or as mandated in IIC council meeting.

3. Internship coordinator

Will work to arrange student internships in start-ups, so to expose them with start-up ecosystem in India, real-life challenges in start-up and their success stories or as mandated in IIC council meeting.

4. IPR activity coordinator

To promote awareness about IPRs and conduct related activities on campus or as mandated in IIC council meeting.

5. Social Media Coordinator

Will create and manage IIC page/account on Facebook, Twitter and YouTube and other relevant social media platforms. He / She will be responsible for posting all the relevant information about council meeting resolution and action plan, IIC activities and follow/tag MIC/IIC page and posts on these platforms. He/ She will also ensure that all students follow MIC/IIC page/account on social media to get first-hand information.

6. ARIIA Coordinator - Coordinate for ARIIA related activities.

7. NIRF coordinator - Coordinate for NIRF related activities.

8. Student Coordinator-

Student coordinators will act as a medium of communication between IIC and institute students. He/ She will understand the concept, idea and method of participation in IIC activities and disseminate it to all the students. He/ She will act as a volunteer for IIC programs and will support respective faculty coordinators.

Dr. Yuvaraju B N

Principal

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