



REF: PESITM/PO/2023-24/ IC/69

Date: 22-12-2023

CIRCULAR

As per the Statutory body /Regularly body /VTU, The **Library Committee** has been framed at our Institute. Hence, you are here by informed to accept the responsibility and report the progress periodically. This committee will come to an effect from 01/01/2024 until further order.

~*~

Congratulations and best wishes on your nomination.

SI No.	Name	Department	Committee	Signature
1	Dr. Ashok R Banagar	ME	Chairman	
2	Dr. Chandrashekar K L	Chief Librarian	Member Secretary	
3	Ms. Vinutha H.M	CSE	Member	
4	Mrs. Divya H A	CV	Member	
5	Ms. Lavanya R	ECE	Member	
6	Mr. Kiran Kumar K	ME	Member	
7	Mr. Hemanth Kumara M G	MBA	Member	
8	Mr. Ajith G L	MCA	Member	
9	Mrs. Rashmi H S	Basic science- Physics	Member	
10	Mrs. Poornima B P	AIML	Member	
11	Mr. Shanthveeresh N S	EEE	Member	

01.01.2024

Dr. Yuvaraju B N
Principal
Principal

PES Institute of Technology & Management
NH-206, Sagar Road, SHIVAMOGGA-577204

Roles and Responsibilities:

- To select, evaluate and acquire library materials in varied formats to meet and respond to the needs of our diverse community.
- To ensure smooth functioning and effective management of central library with coordinating with the various departments of the Institute.
- To make awareness among students for maximum utilization of library resources.
- To conduct stock verification and submit the report to the principal once in a year.
- To discuss and approve the requirements of books/journals/newsletters/magazines submitted by the department.
- The Committee has to recommend the desired books as per the scheme of the VTU.
- The Committee has to conduct semester wise meeting and to submit the detailed report to the principal.



Dr. Yuvaraju B N

Principal
Principal

PES Institute of Technology & Management
NH-206, Sagar Road, SHIVAMOGGA-577 204,