

10/01/2025

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A IQAC meeting of all IQAC members is scheduled on 10/01/2025 at 11:00 am in ECE seminar hall to discuss following agenda.

Agenda:

1. Status of AQAR
2. Gems usage
3. Feedback Process and its effectiveness.
4. Mentoring System.
5. Training and Placement
6. MoUs and its usefulness
7. Preparations for Autonomous status
8. Committees and their responsibilities.
9. PhD Admissions and measures to be taken to increase enrollment number.
10. Any other with the permission of chair.

Attended by:

Sl. No	Name	Dept	Signature
(1)	Dr. YUVARAJ B.A		
(2)	DR. PRASANNA KUMAR T.M	MECHANICAL	
(3)	DR. Pramod	CSD	
(4)	Dr. Pramod Gopal Poin	Physics	
(5)	RAKESH M.K.	Civil	
(6)	Harumanthappa Magalade	ECE	
(7)	Kavya M P		
(8)	Miranda Surya	ECE	

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|------|--------------------|-----------|--------------------|
| (9) | Shilpa K C | AIML | shilpa |
| (10) | Jyothi G. H | MBA | Jyothi G. H |
| 11 | Ajnu | CSE | Ajnu |
| 12 | Chethan L. S | CE | Chethan L. S |
| 13 | Prinisha K | ME | Prinisha K |
| 14 | Dr. Poornima Kumar | HR ISE | Dr. Poornima Kumar |
| 15 | Dr. Aneesh S. T. | Maths | Dr. Aneesh S. T. |
| 16 | Dr. R. SEKAR | EEE | Dr. R. SEKAR |
| 17 | Dr. Sunitha B. S | CSE (DS) | Dr. Sunitha B. S |
| 18 | Dr. Shashikumara | Chemistry | Dr. Shashikumara |
| 19 | Dr. Mohan Kumar | Chemistry | Dr. Mohan Kumar |
| 20 | Dr. Sanjay. K. S | MCA | Dr. Sanjay. K. S |
| 21 | Kiran Kumar Gur | EEE | Kiran Kumar Gur |



21.01.2025

An IQAC meeting was held for all IQAC members at 11:30 AM in the ECE seminar hall to discuss the following agenda.

1. Status of AQAR
2. GEMS Usage
3. Feedback Process and its effectiveness
4. Mentoring System
5. Training and Placements
6. MoUs and its usefulness
7. Preparations for Autonomous status
8. Committees and their responsibilities
9. PhD and measures to enhance enrollment number
10. Any other agenda with the permission of the chair.

Minutes of meeting

Dr. Om Prakash Yadav, the IQAC Coordinator, began the meeting by greeting and introducing all the IQAC members of PESITM.

1. Status of AQAR

- ❖ Initially, IQAC coordinator expresses his gratitude to all the HoDs and IQAC members for their support in providing the data and its consolidation.
- ❖ 2023-24 AQAR is complete and the same has to be submitted before 31st January.

IQAC Coordinator also expressed his concern about the areas which have to be addressed:

- ❖ There has to be a way of collecting faculty achievements
- ❖ There is a need to collect and record stakeholders' data.
- ❖ Workshops on Research Methodology and IPR need to be planned.
- ❖ Faculty need to publish quality papers in the journals recognized by UGC.
- ❖ The website content needs to be updated regularly.

2. Gems Usage

- ❖ It is decided that Gems can be used by the faculty to update their details and achievements.
- ❖ Even Feedback can also be taken through Gems. Dr. Arjun agreed to provide support in the same.

3. Feedback Process and its effectiveness

- ❖ As of now, IQAC members used to collect feedback from students. It is observed that few departments are always getting feedback more than 90 % for all faculties which may not be true. HoDs were requested to verify the feedback through students.
- ❖ Possibility of taking feedback through Gems is to be explored.

4. Mentoring System

- Mentoring system in the institute is practiced in an efficient way. However it is observed that the problematic cases are not escalated to counselor/ Principal. Hence it was decided that, the mentoring file would to submitted to HoD/ principal once the semester is over.
- ❖ Also suggested that first year students should be given basic science faculty as mentors.
 - ❖ A workshop needs to be conducted to enhance the mentoring skills of the faculty.

5. Training and Placements

- ❖ Latest placement statistics were discussed. Members appreciated the placements with one semester left in the placement cycle.
- ❖ There will be placement during 8th semester as well.

6. MoUs and its usefulness

- ❖ There are around 25 MoUs . Their Usefulness was discussed. Every Semester end, each department has to submit the report of activities conducted under MoUs to principal.
- ❖ Before going for MoUs, all are informed to get verified by Dean Academics.
- ❖ MoU's listed activities are to be submitted to IQAC.

7. Preparations for Autonomous status

- ❖ Benefits and challenges for autonomous status were explored.
- ❖ Informed to be ready with qualitative requirements of autonomy and gap analysis.

8. Committees and their responsibilities

- ❖ All committees were informed to list the activities carried out throughout the academic year and the same must be reported to principal.
- ❖ For any updates about website, all were requested to report Mr. Raghavendra, Dept. of CSE, Website coordinator.
- ❖ Committees like CICC/ Anti-Sexual harassment Committee should be active by conducting awareness programs to students.


9. PhD and measures to enhance enrollment number


- ❖ Members advised to enhance enrollment of PhD scholar by encouraging newly joined faculties to enroll for PhD. Additionally, we can provide facilities as per scholar requirements.

Suggestions by IQAC members

- ❖ IQAC members to act as bridge between committees and department.
- ❖ Mr. Rakesh requested that the workload be quantified for all those working in central committees
- ❖ It was also discussed to have a common format for CCE component books and lab records.
- ❖ This time institute made a significant effort to create awareness about cyber security among students and parents.

Dr. Om Prakash Yadav concluded the meeting by thanking everyone.


23/1/25
Prepared by
Mrs. Kavya M P
IQAC member


23/1/25
IQAC Coordinator
Dr. Om Prakash Yadav


23.1.25
IQAC Chairman
Dr. Yuvaraju B N