

17/03/2021

Proceedings of the 6st Meeting of IQAC, held on 16/03/2021 in the CSE dept Seminar Hall
at 3.00PM

IQAC Members:

Sl. No.	Name & Designation	Role	Category	Signature
1.	Dr. Chaitanya Kumar M.V. Principal	Chairman	Head of the Institute	
2.	Dr. Jagadeesh S. N Professor, Dept. of CSE	Coordinator	Coordinator NAAC Steering Committee	
3.	Dr. Avish S T Professor, Dept. of Mathematics	Member	Senior Faculty Member	
4.	Dr. Manu A.P Professor, Dept. of CSE	Member	Member, NAAC Steering Committee	
5.	Dr. Basavarajappa Professor, Dept. of ME	Member	Senior Faculty Member	
6.	Dr. Pramod Asso. Professor, Dept. of ISE	Member	Member, NAAC Steering Committee	
7.	Dr. Nandan Shenoy Associate Prof, Dept. of CV	Member	Senior Faculty Member	
8.	Mr. Chetan B R Asst. Professor, Dept. of ECE	Member	Faculty Member	
9.	Mr. Rudresha S. J Asst. Professor, Dept. of EEE	Member	Faculty Member	
10.	Mrs. Rashmi T. S. Asst. Professor, Dept. of ECE	Member	Faculty Member	
11.	Dr. K G Venkatesha Jois Curator, Keladi Museum, Keladi	Member	Parent Nominee Member	
12.	Mr. Mallesh Kumar K S Project Manager, Center for Innovation & Entrepreneurship at JNNCE, Shivamogga	Member	Nominee of Alumni	
13.	Mr. Pruthvi P Gowda Artist	Member	Nominee of Alumni	
14.	Mrs. Rashmi Suryanarayana Center Head, DXC Technologies, Shimoga	Member	Nominee of Employers/ Industrialists/Stakeholders	X
15.	Mr. Sujay M V Asst. Professor, Dept. of EEE, PES Polytechnic	Member	Nominee of Alumni	
16.	Mr. Sujay 2 nd Year MBA	Member	Student Representative (PG)	
17.	Mr. Mohammed Khyum 2 nd Year ECE	Member	Student Representative (UG)	
18.	Shilpa S U 3 rd Year ISE	Member	Student Representative (UG)	

Mrs. Rashmi Suryanarayana, Mr. Sujay M V, Mr. Pruthvi P Gowda, Mr. Malleesh Kumar K Mr. Sujay (Student Representative) were granted leave of absence.

Agenda:

1. Initial remarks by the Principal/Chairman-IQAC
2. Review of previous meeting proceedings and action taken
3. Syllabus coverage and monitoring issues
4. Any other topic with the permission of the chair

Proceedings:

1. After welcoming all the members to the meeting, the IQAC Coordinator placed before the members the agenda of the meeting, which had been circulated along with the meeting notice.
2. The Chairman-IQAC (Principal) formally welcomed the members to the 6th meeting and in his initial remarks, presented briefly the highlights of the agenda of the meeting. He requested all the members to give their valuable inputs on the topics of the meeting so that they could be communicated to the concerned departments for implementation.
3. IQAC coordinator gave a brief review of previous meeting proceedings and action taken thereof. And placed before the committee the progress made on several fronts.

The members of the committee made the following suggestions

1. The existing Student Faculty Ratio in all the departments was discussed and it was observed that there was faculty shortage except ISE, EEE. The committee suggested to the principal to recruit required faculty and instructors as per AICTE 2021 and VTU norms in view of NBA and NAAC accreditations.
2. Measures should be taken to monitor the strict follow of SOP as the threat of the pandemic Covid – 19 is raising.
3. Syllabus coverage monitoring
 - a. To maintain Workdone statement in each department from the start of next academic session, followed academic audit at the end of semester
 - b. 15 days once the schedule should be matched, and accordingly the action taken.
 - c. Extra classes should be engaged in the same month to compensate for the lost classes.
4. Training programs for Instructors for handling laboratories.

5. Creation of new Footpath by the side of both boys and girls waiting room.
6. Rotation of staff in offices so that all the employees are trained in all sections.
7. The existing ISO TLIA formats need to be tailored according to NAAC formats to avoid duplications
8. Important articles published in daily news papers should be scanned and made available to all
9. Create groups of email IDs, and the concerned should be sent email directly
10. The committee feels that vacation given to all faculty as per the direction of Govt. and University

The Meeting concluded with the chairman (Principal) thanking all the members for their active participation.



IQAC Coordinator



Principal

Principal

PES Institute of Technology & Management
NH-206, Sagar Road, SHIVAMOGGA-577 204.